

**CHAPEL HILL CHRISTIAN SCHOOL - NORTH**  
**Important Information Pre-School-6<sup>th</sup> Grade**

1. **SCHOOL BEGINS** for grades 1-6 on **Wednesday, August 25, 2010.**

**IT WILL BE NECESSARY FOR ALL STUDENTS TO BRING THEIR LUNCHES THE FIRST WEEK OF SCHOOL. The cafeteria will be selling ala carte items only until Monday Aug. 30, list is enclosed. Lunch order forms for the week of Aug. 30<sup>th</sup> will go home with students the first day of school and MUST be returned by Friday, August 27<sup>th</sup>.**

2. **VISITATION DAY:** Pre-School, Pre-kindergarten & Kindergarten students should have their supplies well marked and brought to school on Wednesday, August 25, from 9:00 – 10:00 am OR 1:00 – 3:00 pm. The teachers will be in the classrooms to meet the students at these assigned times. This is a good time for your child to become familiar with the classroom, so please take advantage of this time.
3. **ABSENCE:** When your child is absent during the school year, a written excuse **MUST** accompany your child upon returning to school. A phone call reporting an absence is required, but is not a substitute for a written excuse.
4. **PARENT NIGHT:** Mark your calendar for Thursday, September 2, at 7:00 p.m. This is a time for children to stay home and the parents come to school to meet with the teachers. More details will be forthcoming.
5. **BUS NAME BANDS:** Pre-kindergarten, Kindergarten, and First Grade new bus riders will be given a water resistant bus bracelet (new Akron bus riders should have already received theirs). Please have your child wear this for the first few days of school.
6. **BUSING:** Students riding buses from Cuyahoga Falls, Tallmadge, Stow-Munroe Falls or Woodridge **MUST** call the Transportation Department in your school district to obtain busing, regardless if your student rode the bus last year. All Akron School District bus riders should have already received their bus routing.
7. **OFF BUS NOTES:** Whenever your student is not riding the bus home, it is **EXTREMELY IMPORTANT** that you send an "OFF BUS" note for EACH day he/she is not riding. This policy starts the first day of school.
8. **CAR POOL INFORMATION:** We have several families interested in a car pool for transporting their children. If you are presently in a car pool and have room to take additional children or if you are interested in a car pool, please call the school office. We can give you a list of students living in your zip code area to help you make arrangements.
9. **PICKING UP STUDENTS FROM SCHOOL:** For the safety of your child, we allow your child to depart **ONLY** with the parent or other adults listed on your student's pickup list. If you must add or change a name, please follow the procedures listed in your Parent Handbook. Please send a note or call the school office if someone other than yourself will be picking up your student.
10. **1:30 DISMISSAL** – Picking up PS & PK Students (Part time) or K Students (1:30 Dismissal): Please come inside to the school foyer and wait there. Your child will come to you. An adult **MUST** walk the child to the car.
11. **PM DAY CARE:** If your child is in PM Day Care and you need to change pick-up arrangements, or if you have an emergency after the office closes (4:30 p.m.), you may call our cellular phone at 330-603-4171.

**ANY CHILD NOT PICKED UP BY 3:30 P.M. WILL GO DIRECTLY TO DAY CARE. CHILDREN REMAINING IN DAY CARE AFTER 4:00 P.M. WILL BE CHARGED \$5.00 FOR THE SESSION.**

SAVE MONEY BY PURCHASING A PRE-PAID DAY CARE CARD FROM THE BUSINESS OFFICE FOR \$35.00, GOOD FOR 10 SESSIONS. PRE-PAID CARDS CAN BE USED FOR AM OR PM CARE.

12. **SCHOOL STORE:** The School Store at the North Campus will be **open August 16<sup>th</sup> – 20<sup>th</sup> from 10am – 1pm and August 19<sup>th</sup> from 6pm until 8:00pm.** The store sells used uniform items and supplies. Volunteers are needed to work in the school store one day every other week from 8:35 – 9:05. If you are available to help, please call the office.

13. **PICTURE DAY:** Picture Day will be **Tuesday, September 14, 2010**. This year we are asking girls to wear their jumpers or skirts, and boys to wear their CHCS uniforms.
14. **UNIFORM DRESS CODE:** The Uniform Dress Code for Pre-K – 6<sup>th</sup> grade is included in this letter. Please read it carefully, as there have been some changes. Please be reminded that a black, brown or blue belt is required for **all** students in 1<sup>st</sup> -6<sup>th</sup> grades **if** there are belt loops on the pants. Used uniform items are available in our school store. It will be helpful to remind your child that all shirts are to be tucked in completely (no “blouson” look, please).
15. **TEXTBOOKS:** Some grade levels are requested to cover the hardbound textbooks. Please do **NOT** buy covers with an adhesive back (contact style). These have left a sticky residue on the books, and is hard to scrub clean. The good old reliable brown grocery bags work just fine.
16. **CAMPBELL SOUP LABELS:** Please begin now to save Campbell Soup Bonus Labels and General Mills **BoxTops For Education**. They help us buy educational equipment. You will receive instructions when and how to send them to school.
17. **AM DROP-OFF PROCEDURES:** All students arriving before 8:40 must go into day care through the main doors. After 8:40 a.m. students may walk through the main doors with an adult or be dropped off **ONLY** at the lower doors.
18. **MORNING PROCEDURES:** After the 3<sup>rd</sup> week of school, children in Pre-Kindergarten and Kindergarten will be expected to independently walk to their classrooms and prepare themselves for the day. Students in grades One through Six will be expected to make their way to their classrooms independently after the 2<sup>nd</sup> week of school. After the third week of school, all parents will be asked to remain in the foyer when dropping off their children.  
  
*If you need to speak with a teacher, we ask that you please schedule a conference through the school office. Please do not expect to conference with your child’s teacher when dropping your child off or picking them up. Teachers are extremely busy in the mornings and afternoons and cannot give you the attention you deserve.*
19. **SECURITY PROCEDURES:** Anytime you come to school for any purpose other than walking your student(s) to the foyer, it is required that you sign in with the school office before proceeding into the building. You will be given a Visitor’s Badge that will indicate that you have been authorized to be in the building. Persons in the building without a badge will be asked to proceed immediately to the school office. This is to help keep your children safe and secure during the school day. Thank you for your cooperation.
20. **PERSONAL ITEMS:** We ask that children do not bring personal items of any kind, i.e. toys, balls, cards, cell phones, ipods, electronic games, etc., unless their teachers have expressly directed them to do so. Teachers will confiscate and hold on to any items that are not authorized until the parent comes to school to retrieve them. This policy applies to Day Care programs as well. Please refer to the Parent Handbook on page 9.
21. **BIBLES:** We have purchased classroom sets of the NIV Adventure Bible for grades 1 – 6. Parents of students in grades 4 – 6 may choose to have their students memorize the weekly memory verse in the King James. As students in grades 1 – 3 memorize their verse together, those grades will memorize the NIV.
22. **SILLY BANDZ:** Students are not allowed to wear Silly Bandz at any time during the school day. All Silly Bandz will be confiscated and brought to the Principal. Parents will be required to come and retrieve them. Thank you for helping us with this.